

**Calvary Baptist Church of Denver**  
**Council Minutes**  
**April 21, 2021**  
**on Zoom**

**Present:** Jim Armstrong, Rick Breitenbecher, Mick Davey, Dave Ferguson, Erin Gangloff, Allie Hulst, John Kron, Sharon Murphy, Virg Musil, David Peterson, Walter Rowell, Norma Wick, Becky Worford, Christine Zeiler **Staff:** Senior Pastor Anne Scalfaro, Pastor Morgan Fletcher, Pastor Alice Horner Nelson, Music Director David Farwig, and Calvary's Facilities & Operations Manager, Lori Grohskopf

**Call to Order & Review of Agenda**

Co-Moderator Rick Breitenbecher called the meeting to order at 6:32 (MDT).

**Prayer List**

Pastor Alice reported on deaths, illnesses, celebrations and concerns within our church family. Members on Council also added prayer requests. She closed in prayer.

**Building Arrangements (COVID Protocols)**

Lori Grohskopf, Calvary's Facilities & Operations Manager, reported that the state of Colorado is no longer using the COVID dial.

Denver County is in two phases:

- 1) April 16 - May 16 Level Blue
- 2) May 16 - August 16 Level Clear—no restrictions

The Calvary Staff as of June 1 will be completely vaccinated—that means two weeks past their final vaccination shot.

Council Members asked Lori If Calvary were to open to in-person worship, would people be able to sit anywhere in the sanctuary and could there be congregational singing? Lori answered yes to both questions.

While Calvary encourages all who are able to be vaccinated, Calvary will not be requiring one to be vaccinated to enter the building or participate in activities. People may wear masks if they choose.

David Farwig, Director of Music, mentioned that the National Association of the Federation of Music suggests choirs not rehearse in choir rooms unless they are wearing masks, social distancing and the room have proper ventilation. Also the rehearsals should only last 30 minutes. However, they may sing in a sanctuary without masks. So perhaps the choir may need to rehearse in the sanctuary. Lori suggested he speak with Anne regarding a rehearsal time in the sanctuary for the choir.

**David Peterson made the motion that Calvary open for in-person worship on June 1 as long as Denver County is still in the Level Clear with no restrictions.**

**However, if Denver County determines that regulations are required, Calvary will re-establish regulations in accordance with the county requirements.**

**John Kron seconded the motion. The motion passed.**

**Approval of the March 17 Council Minutes**

There were some changes in the Financial Statements. These changes were made. The minutes were approved as amended.

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### Financial Report

Virg Musil, Council Treasurer, sent each Council Member the following three documents: Statement of Activity, Budget vs. Actuals and Income & Expense vs 2021 Budget.

#### Statement of Activity:

- **Pledge Income** for the month of March decreased from the month of February by nearly \$1,500.
- **Other Offerings** were up from that received in February by \$2,346.
- As he noted last month, the original PPP loan was officially “forgiven” on March 1st, so the amount of the loan was recorded as **Earned Income** in the month of March. Therefore, **Total Revenue** for the month was up by \$86,853 from that received in February.
- **Total Expenses** for the month were \$8,828 more than what was incurred in February with the largest increase shown in Resource Management. The amount recorded in February for this item was exceptionally low, thus accounting for the rather large increase in March.
- As a result of recording all of the original PPP loan as income in March, we had a positive **Net Operating Revenue** of \$78,048.
- Most of the large expense reflected in the **Temporarily Restricted Expenses** item is a result of a payment of more than \$292,000 made on the roof replacement project. The treasurer’s report incorrectly noted this item as an expense last month despite the fact that it was recorded as income. We actually received an insurance payment in February, and paid out the money to the contractor in March.

#### Budget vs Actual:

- **Pledge Receipts** for the month were \$1,482 below budget, and are now \$6,222 below budget year-to-date.
- **Other Offerings** for the month were \$547 below budget, and are now \$2,512 below budget year-to-date.
- **Total Revenue** for the month of March \$139,801 was well above the budgeted amount of \$55,942 due to recording of receipt of the original PPP loan amount.
- **Total Expenses** for the month were \$5,225 below budget, and are a little more than \$27,450 below budget year-to-date.
- Subtracting Total Expenditures from Total Revenue indicates a positive **Net Operating Revenue** for the month of \$89,084 when compared to the budget, and a positive Net Operating Revenue for the year of \$104,305 when compared to the budget. Again, these numbers are significantly skewed due to recording of the original PPP loan.

#### Income & Expenses vs. Budget Chart:

- The third item he included is a copy of the Income & Expense vs. the Budget chart that he used to provide a quarterly financial report to the congregation.

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- This report varies somewhat from the budget report noted above. In order to not show a significant spike in the income received in the month of March due to recording of the PPP loan, and the fact that we included the amount of the original PPP loan as part of our reserve in the 2021 budget, he allocated the amount of the loan (\$85,800) as income across all 12 months of 2021 (\$7,150 per month). This provides a leveling effect on the use of these funds for budget purposes rather than showing all the income as a spike in the month of March and nothing throughout the balance of the year. He thinks this provides a more realistic picture of our income throughout the year.

**Other Items of Note:**

- Our application for the second draw on the PPP loan has been approved, and the funds have been received. The funds are now being used to pay current salaries. As we did with the original loan, the amount received is included on the Balance Sheet, but will not be reported as income until the loan has been forgiven.

**Region Affiliation Update**

Co-Moderator, Rick, reported that the Discernment Team has three members from Council: David Ferguson, Erin Gangloff, and Walter Rowell, The Executive Committee will be reaching out to members in the congregation, who have had experience working in the ordination process, to serve on the team. The pastoral staff and guest preachers will be doing a summer series of sermons and midweek forums on Baptist beliefs and distinctives.

**Faith Formation**

Pastor Morgan asked the Council the following question:

As someone in church leadership how can you be a non-anxious presence while potentially going through experiences of anxiety?

Members were put in chat rooms to discuss their answers.

A discussion followed. A question was asked about getting the Stephen Ministers involved. Pastor Morgan thought this was a good idea and Becky Worford will follow-up on this.

Pastor Morgan closed in prayer.

**Church Highlights**

Easter morning worship in the parking lot was meaningful and it was special because it was a time to meet and greet members in person.

Calvary is a loving, giving community and it is remarkable how this community has stayed together.

The Parking Lot Services have also been a great opportunity to greet people in person.

The Pastoral Staff and Damon have done some amazing, award-winning Virtual Worship Services!

Pastor Morgan's Sermon on Sunday, April 18 was brilliant!

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A Council member remarked that our church is becoming more comfortable “speaking” and commenting in worship as they are moved.

Senior Pastor Anne’s TV Channel 9 interview on Easter Sunday was excellent!

Luwan Jones, Church Accountant, was thanked for her excellent work on the application for the 2nd draw for the PPP Loan. (Paycheck Protection Program)

The Gathering is now being live-streamed and it is working well.

Congratulations to Pastor Matt and Pastor Alice on the wonderful news about their baby, who will be arriving in October!

### **Committee Reports**

#### **Mick Davey, Staff Relations**

Staff Relations has been working on the Parental Leave for Pastor Morgan and Pastor Alice. As of now, Pastor Morgan plans to return approximately around September 1 and Pastor Alice’s leave will be approximately around October 1. Congratulations to both of them!

The card shower for Pastor Morgan and Ian has been postponed to May 15, which will be a parking lot service.

#### **John Kron, Stewardship**

The committee has been working on the campaign of Two Shots for Budget Immunity and thanks to the committee, Alice and Anne for developing graphics and wording for the Website and the E News.

The committee is hoping that this campaign will help increase the income due to the shortage of pledges this year and their hope is many will participate.

#### **Bill Warren, Resource Management**

Bill is on vacation but sent a message saying that the work in the Children’s Wing from the water damage is going well and there will be some nice changes due to the work.

The Calvary Van was vandalized, and the catalytic convertor was removed. There has been an insurance claim filed.

### **Ministry Team Reports & Staff Updates**

#### **Pastor Alice**

She and Matt are very excited about their baby, who is due on October 3. She is very grateful for the parental leave policy.

She has met with the Calvary Marketing Team as to how to reorganize the website.

They will work on how to engage people on and off- site.

The Connection Card is now on the website.

She is very excited about the Gathering being live-streamed and she and Pastor Matt enjoy doing it! They have a very loyal group of people watching the Gathering.

She doesn’t know yet who will take her place at the Gathering when she goes on parental leave.

#### **Pastor Morgan**

She showed the Council a spread sheet she has developed on who, when, dates and times people will perform her duties while she is on parental leave. The spread sheet will be finalized on May 4.

May 16 will be an all church school gathering.

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Many people completed the Faith Formation Survey. The team now knows more about starting new groups.

Working on fitting classrooms with cameras for hybrid on-line options will begin in October.

The Tuesday Mid-Week Service will continue on Zoom going over the summer sermon series.

Senior Sunday will be May 2. There are seven students graduating this year.

### **Pastor Anne**

The staff will be working on communicating to members about opening of the church June 1.

The Pastoral Staff is planning a retreat the second week in May to begin planning for the fall, advent and Easter in 2022.

She is doing interment services and funerals for the next few months.. Please think about the families of the people who have transitioned.

May 9 the Worship Service will be live-streamed.

Habitat for Humanity is planning on building a new home for a family. Ken and Karen Pinkham are the coordinators for Calvary for this build.

Family Promise Co-Coordinator, Denise Wylde and Debbie Honeker, will be sending surveys to members on how they might help the families which Family Promise is hosting.

Bootstraps and Blessings will now begin to offer more services beginning in June since the church building will be open with less restrictions.

She attended a meeting on Anti-Gun Violence with CFCU (Colorado Faith Communities United to End Gun Violence). Public Health Officials and congressional leaders to work on ways to educate people on gun safety and will continue to lobby for background checks.

Two people from Calvary have signed up to take the Soul 2 Soul Sisters Sessions in the fall. Registration for the class is still open.

The Missions Team has not met recently.

### **David Farwig, Music Director**

He has taken up playing the guitar again and plays it weekly in the Virtual Worship Service.

Losing choir members to death and moving from Denver have taken a toll on the choir.

He will be planning a quarterly concert series in 2022 with guest musicians.

He is also hoping to do a Christmas Concert in 2021.

A donor has given the music department money to re-surface the handbells.

The choir will be rehearsing 5 p.m. in Bible Park on May 6 and anyone who likes to sing is welcome to come and rehearse as the choir will be singing at the May 15 Parking Lot Service. People attending the rehearsal in the park may bring dinner and eat together after the choir practice.

### **Wrap-up and Adjourn**

Co-Moderator Rick mentioned our next meeting will be Wednesday, May 19 6:30 p.m. (MDT). He thanked everyone for attending and for the work they did this evening.

He adjourned the meeting at 8:15 p.m. (MDT)

Respectfully Submitted, Norma Wick, Council Secretary