

**Calvary Baptist Church of Denver**  
**Council Minutes**  
**January 13, 2021**

**Present:** Jim Armstrong, Rick Breitenbecher, Mick Davey, Erin Gangloff, John Kron, Sharon Murphy, Virg Musil, David Peterson, Walter Rowell, Lorene Walker, Bill Warren, Norma Wick, Becky Worford **Staff:** Senior Pastor Anne Scalfaro, Pastor Morgan Fletcher, Pastor Alice Horner Nelson.

**Call to Order and Review of Agenda**

Co-Moderator Sharon Murphy called the meeting to order at 6:30 p.m.

**Prayer List**

Pastor Alice reported on celebrations, illnesses, deaths and concern within our church family. She closed in prayer.

**Faith Formation**

Pastor Morgan suggested that in preparation for the Annual Meeting in two weeks we think about two things:

What has been something you have learned or gained by serving on Council?

How have you seen movement of God's Spirit in the work we have done as Council?

Pastor Morgan put everyone in a chat room and the two questions were discussed.

When Council returned as a group Pastor Morgan talked about how Council had engaged the congregation during the pandemic and how everyone was allowed to stay true to their vision. She closed with a blessing.

**Approval of December Council Minutes and Approval of Minutes of an Email Vote.**

The Council approved the December 16 minutes as they were sent to everyone on January 10. The Council approved the Record of Action taken by email vote of the Council in December 2020 whereby all members of Council voted in favor of the following motion made by Virg Musil. I move that any unused Building Use Fees received in 2020 be designated as Unrestricted Board Designated funds. That Record of Action shall be included in the Secretary's records of Council action in 2020.

**Financial Report**

Virg Musil gave the following report:

Please keep in mind that these statements are as of January 12, 2021 - which is essentially a week earlier than when we typically review these documents. Therefore, Luwan is still entering information into the accounting system, so this information should be considered preliminary.

**Statement of Activity**

- **Pledge Income** of \$40,546 in the month of December represents an increase from that received in the month of November by \$2,149. When comparing to that received in the month of December, 2019, this is about \$28,000 less.
- However, **Other Offerings** increased from that received in November by almost \$29,400, and was more than \$11,400 above that received in December, 2019. Apparently, the typical "year-end-bump" that we received this year was in Other Offerings instead of Pledge Income.
- The accounting does reflect the \$15,000 transfer from the Endowment Account.
- Therefore, **Total Revenue** of \$92,129 received in December, 2020 was a little more than \$47,700 above that received in November, and about \$6,850 above that received in December, 2019.
- **Staff Expenses** for the month of December are shown at \$20,800 above that shown in November. This is a result of several items that fell into December including the following:

- SECA “gross up” is paid in December.
- Additional accounting services related to year-end accounting, work on preparation of PPP loan forgiveness documents, and work on the new health insurance contract.
- Two months billing for video work.
- Quarterly payment to sound techs that we have continued to pay during the shutdown. (Note: We will not be paying this contract labor in 2021 until we start using them again.)
- Staff Relations approved a bonus for each staff member for their extra hours of work and their exceptional flexibility during the pandemic and the fact that the proposed budget for 2021 does not include any Cost of Living Adjustment.
- Subtracting **Total Expenditures** of \$80,086 from **Total Revenue** results in a positive **Net Operating Revenue** of \$12,044 for the month, and a negative amount of -\$6,553 for the year.

#### **Budget vs. Actuals:**

- **Pledge Income** for the month of December was \$8,800 above budget and now stands at \$10,630 below budget year-to-date.
- **Other Offerings** were \$28,230 over budget for the month and are nearly \$29,180 above budget year-to date.
- Therefore, **Total Revenue** for the month was actually \$38,557 above budget.
- Since the Total Revenue budget year-to-date does not include the \$50,000 “Cash on Hand” that we included in the budget we adopted at the 2020 Annual Meeting, we show a **Total Revenue** of \$13,900 over budget year-to-date. However, since accounting is not final, we still don’t know how we will finish the year. Also, keep in mind that final documents provided at the Annual Meeting will be on an “accrual basis” - not a “cash basis” that we typically look at each month.
- Salaries, Office, and Special Cash Reserve are currently shown as slightly over budget for the year. However, since **Total Expenditures** are below the budgeted amount by nearly \$29,500, we have a **Net Operating Revenue** of -\$6,550 year-to-date. This will obviously change as final accounting is prepared.

#### **Proposed Budget for 2021**

The Budget Reconciliation Committee : Anne Scalfaro (Senior Pastor), Sharon Murphy, & Rick Breitenbecher (CO-Moderators), Virg Musil (Church Treasurer), Tom Waymire (Finance Committee representative), Bill Warren( Resource Management Chair), Mick Davey, (Staff Relations Chair ) and John Kron, (Stewardship Chair) prepared this proposed budget to be presented at the Annual Meeting. Council reviewed the proposed budget and after discussion the Council voted to recommend that the proposed budget be presented at the Annual Meeting on Zoom January 27, 2021, for approval by the congregation. Senior Pastor Anne was thanked for all the work she and the committee did to put this proposed budget together. This Proposed Budget will be sent by EBlast to the congregation tonight.

#### **Proposed Leadership Ballot for 2021**

Council approved the Leadership Ballot that Walter Rowell and his Nominating Committee presented to be submitted for approval at the Annual Meeting on Zoom January 27, 2021. Walter, Sara Sieker and Bill Ponikvar were thanked for recruiting people to be nominated for a leadership position.

This Proposed Leadership Ballot will be sent by EBlast to the congregation tonight.

#### **Church Highlights**

The Virtual Christmas Pageant which premiered Christmas Day was a success! Pastor Alice's creative announcements on Sunday are so much fun that it was suggested she do them on live streaming after the congregation is back in the sanctuary as well as Buster's activities.

Reverend Matt Nelson gave a wonderful sermon at the Gathering recently.

A comment was made about watching the Virtual Worship Service on U Tube. There is a chat option and people are discussing and saying AMENS which would seldom happen during a live service. The comment was that the congregation has become a digital Pentecostal Church.

### **Building arrangements for March thru May**

The Council discussed what Calvary should do for in-person gatherings in the building for the months of March, April and May. Currently, the building is closed. A parking lot service may be an option when the weather is warmer. As the vaccine is just beginning to become available, COVID-19 restrictions and safety recommendations remain the same at this time. After a discussion **John Kron moved that Calvary continue Virtual Worship Services for the months of March, April and May. Bill Warren seconded the motion. The motion passed unanimously.**

### **Committee & Ministry Team Reports**

#### **Mick Davey, Staff Relations**

Mick reported that staff salaries are remaining the same from 2020 to 2021, no raises and no reductions.

He is looking forward to working with two new members on Staff Relations.

#### **Walter Rowell, Nominating Committee**

Walter will be recognizing the members leaving leadership positions at the Annual Meeting January 27 on Zoom.

#### **John Kron, Stewardship Committee**

He is looking forward to working with the new members of the committee next month. The committee will be meeting in February and will be looking for creative ideas and interesting perspectives in promoting the Stewardship campaign in the coming year. John has appreciated working with Rachel Chang and Susan Wirt, who will be leaving the committee.

#### **Bill Warren, Resource Management**

Two new members will be joining the Resource Management Committee and he took them on an orientation tour.

#### **Pastor Morgan Fletcher Faith Formation**

The team is hoping to start their training soon and this will be done quarterly.

#### **Pastor Anne Scalfaro, Missions**

Barbara and Dwight Bolick have agreed to do presentations virtually for Calvary.

### **Staff Updates**

#### **Pastor Alice Horner Nelson**

She has been busy putting the Annual Reports together

She has printed the Messenger, which will be mailed to all the people who do not have access to internet.

She is working on the ENews each week

#### **Pastor Morgan Fletcher**

She is working on the Annual Meeting Recordings.

There is an update to the Pastoral Google Drive. Email her if you are having difficulty accessing it

She has been working on Faith Formation details—training and resources  
She and Ian are expecting a baby girl in early June so she will not be going on a Sabbatical this year.

**Pastor Anne Scalfaro**

She has been working on the budget and Annual Meeting, which meets January 27 on Zoom. Through the pandemic, she is seeking to be a faithful pastor and leader.

**Region Affiliation**

The Council will be discussing region affiliation at the February 24 Council Meeting including how Calvary can still be involved to some extent in the ABCRM region if we choose to affiliate with the Evergreen Association.

**Arrangements for Annual Meeting January 27 (by zoom)**

Co-Moderator Sharon thanked Senior Pastor Anne, Pastor Morgan and Pastor Alice for their preparation for the Annual Meeting. Since it is a virtual meeting there has been work in preparing an agenda, preparing a mega email to be sent to the church members, recording reports, working on volunteer appreciation etc.

Pastor Anne mentioned that the Zoom meeting will be approximately 60-75 minutes long and she presented the Council with the agenda for the meeting

Volunteer Gifts will be given and there will be information on how those people can get their gifts.

There will be an Eblast sent to church members on January 25, which will have the zoom links for reports, agenda, etc

**Wrap-up**

The next Council meeting is scheduled for February 17, which is Ash Wednesday, so the

**Council meeting has been rescheduled to February 24.**

**Adjourn**

Co-moderator Sharon adjourned the meeting at 8:27 p.m.

Respectfully submitted,  
Norma Wick, Council Secretary