Minutes are unapproved until the next Council meeting

COUNCIL MINUTES

November 15, 2017

List of attendees is attached

**Call to Order and Review of Agenda:** Sharon Murphy, Co-Moderator, called the meeting to order at 6:32 PM.

Ken DeHate reported that there was a fire outside Pastor Anne’s office on Tuesday, November 14, around 3:30 P.M. Thanks to a passerby who called 911 and Lori Grohskopf’s quick response, more damage was avoided. The congregation will be informed, however results from the insurance investigation and fire department reports are still pending.

**Church Family Concerns and Celebrations, Prayer:** Pastor Morgan Fletcher reported about illnesses, deaths and celebrations within the church family and led in prayer.

**Gathering Norms:** Larry Dávila, Co-Moderator, led in the reading of Calvary Council Gathering Norms.

**Approval of October Council** **Meeting Minutes**: The Minutes from the Council Meeting held on October 18, 2017, were approved as written.

**Financial Report:** Cindy Ponikvar, Treasurer, went over the cash Basis Profit and Loss by Month. We are $13,591.80 in the good.

**Membership Team Update:** Garland Thurman reported on the progress of the Membership Team. Sandra Shreve, Karen Folgate and Tom Waymire are interested in serving. Ideally Garland would like to have a team of ten persons. Although announcements have been made in both the Order of Worship and in ENews, it would be beneficial for Garland to make an announcement on a Sunday morning to encourage people to join the team. A possible theme would be “Catch the Wave.”

**Worship Evaluation Procedure:** Larry Dávila, Co-Moderator, brought up how to evaluate the Saturday worship service. It is never too early to give your comments to the staff, however, it is too early to evaluate after only a few months. Evaluation will take place beginning in the spring so that plans can be made for next fall.

**Missions (including Missions Ministry Team update):** Pastor Morgan Fletcher has a team of five: Nancy Hoffmaster, Gordon Kieft, Brian Clenin and Katherine Pound. Meetings will be scheduled every other month. The Mission Ministry Team will reach out to Hanna Massad and our missionaries to find out what their needs are. Last month, Pastor Anne Scalfaro presented an overview of missions for 2018.

David Ferguson moved that the summation presented last month be passed to budget reconciliation for the proposed mission budget for 2018. Seconded by Sandra Shreve. Motion passed unanimously.

**Committee Reports and Other Reports:** Ken DeHate, Resource Management chair, reported that the pothole was fixed; the hitch and back-up camera on the van are installed; the HVAC air handler under southwest floor was repaired for $1,000; a hot water valve in sanctuary was repaired for $3,000. The large HVAC re-do project is on schedule. By early December the entire building will be re-keyed. A new key management system will be set up. The same company will redo the electronic main doors. The security of the building is a major concern. Gary Diffendaffer and Dave Crane will set up a team to work on security issues. How do we protect our congregation and still be a welcoming church?

Susan Wirt, Staff Relations chair, reported that the employee handbooks are nearly completed. Staff Relations is in the process of finalizing job descriptions for all staff members. Pastor Anne’s annual evaluation will be held on November 29. Staff Relations is investigating starting a flexible spending account for the benefit of our pastors. The pastor search committee will hold phone interviews in a few weeks. The application deadline for the position of Music Director closed today.

Pastor Morgan Fletcher reported that there are still places available for Calvary’s Intergenerational Retreat, Living Sabbath, led by Brad and Rita Berglund, January 12 – 14. The youth have three trips planned for summer 2018. Juniors and Seniors will serve in Honduras, July 6 - 14. Freshmen and Sophomores will work in Washington, DC, June 24 – 29. The middle school students will go to Palisade Farms and work at the Talbot farm with migrant workers in June or July. Fundraisers for the youth will be a February dinner dance and selling burritos. There are also plans being made for an intergenerational mission trip to Mexico City in March or November 2018, to work with Jean-Luc Krieg at Urban Mosaic.

New Hope update: Thirty people signed up, as a result of our combined gathering in October, to work together on issues in our community. “Black” is a one-act play which will be performed at New Hope Baptist Church on December 3 at 12:45 PM, with a conversation afterward.

**What Are You Hearing, and How Are You Responding?:** (This is a time when you can share with the Council issues that you would like for us to address at a future meeting. Unity of message can also be discussed as warranted.) If you see something, report it! It is important that all of us are vigilant.

**Church Highlights:** Several people shared positive feelings about worship on Sunday. It was the general consensus that more people are attending worship. Pastor Morgan was thankful for the blessing she and Ian received on the Sunday of their wedding.

**Adjourn:** Meeting was adjourned at 8:30 PM.

**Next Council Meeting:** December 20, 2017

Calvary’s Annual Meeting will be Wednesday, January 24, 2018.

Respectfully submitted,

Margareta Jonell

Church Secretary