

Monthly Budget - Detail

	A	B	C	D	E	F
1	Budget Category	Line Item Description	Proposed 2017	Final 2016	Difference	Comments
2	Staff Relations	Salaries (incl. housing) for all Full-time staff and part-time ministerial staff	\$269,833	\$388,992	(\$119,159)	
3	Staff Relations	Contract Positions/Stipend Positions/Part-time hourly positions	\$89,710	\$41,418	\$48,292	
4	Staff Relations	MMBB Retirement	\$25,633	\$32,927	(\$7,294)	
5	Staff Relations	Health Insurance	\$28,000	\$39,083	(\$11,083)	
6	Staff Relations	SECA / FICA	\$26,728	\$31,120	(\$4,392)	
7	Staff Relations	Expense Allowances	\$11,000	\$16,000	(\$5,000)	
8	Staff Relations	Workers Comp	\$6,000	\$4,000	\$2,000	
9	Staff Relations	Staff Development/Appreciation	\$900	\$0	\$900	
10	Staff Relations	TOTAL	\$457,804	\$553,540	(\$95,736)	
11						
12	Resource Management	Custodial (contract)	\$23,500	\$23,000	\$500	
13	Resource Management	Print Production	\$2,000	\$2,000	\$0	
14	Resource Management	Office Supplies	\$4,000	\$4,000	\$0	
15	Resource Management	Janitorial Supplies	\$3,700	\$3,500	\$200	Based on 2016 actuals
16	Resource Management	Kitchen Supplies	\$1,000	\$1,000	\$0	
17	Resource Management	Office Equipment Maintenance	\$14,000	\$10,000	\$4,000	Based on 2016 actuals and analysis of copier usage and maintenance
18	Resource Management	Postage	\$3,000	\$4,000	(\$1,000)	Based on 2016 actuals
19	Resource Management	Utilities - Telephone	\$6,000	\$5,200	\$800	based on 2016 actuals
20	Resource Management	Utlities - Electric	\$27,000	\$27,000	\$0	
21	Resource Management	Utilities - Fuel (Natural Gas)	\$22,000	\$22,000	\$0	
22	Resource Management	Utilities - Water / Sewer	\$11,000	\$11,000	\$0	Additional and annual \$7,200 for Storm Drainage previously unplanned was added in 2016. Every commercial property is billed based on formula using the lot size and areas in which runoff does not soak into ground.
23	Resource Management	Contract Services	\$7,500	\$7,500	\$0	Includes ADP, Security Services, Republic Services, LOGOS, Pest control, Zane Benefits fees.
24	Resource Management	Insurance - Bldg./Auto	\$27,400	\$24,000	\$3,400	
25	Resource Management	Grounds Maintenance	\$8,000	\$7,500	\$500	Based on 2016 actuals.
26	Resource Management	Vehicles	\$1,500	\$1,500	\$0	

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27	Resource Management	Building Repairs / Maintenance	\$23,000	\$18,000	\$5,000	Funds used for normal, day to day building repairs and maintenance.
28	Resource Management	Work Day Expenses	\$500	\$500	\$0	
29	Resource Management	Finance, EFT Fees	\$6,000	\$5,000	\$1,000	More people are giving via credit cards (to get miles) and thus our fees have increased. However, it is "worth it" to have the extra credit card giving relative to the extra fees. Minimal by comparison. Also includes costs of upgrades to more user-friendly online giving.
30	Resource Management	Envelopes	\$900	\$900	\$0	
31	Resource Management	Technology Maintenance	\$2,500	\$2,500	\$0	internet upgrades, server upgrades
32	Resource Management	Stewardship development	\$4,000	\$4,000	\$0	
33	Resource Management	Technology Upgrades	\$2,000	\$2,000	\$0	Used mostly for staff computers.
34	Resource Management	TOTAL	\$200,500	\$186,100	\$14,400	
35						
36	Mission & Partner Support	Gutkowski (Poland)	\$0	\$250	(\$250)	GLOBAL MISSIONS - connection to ABC-USA. Connection limited to individuals at CBC who traveled there in the past. Little "c" congregational missionaries (in terms of individuals who are connected to the missionary but not a congregation-wide connection).
37	Mission & Partner Support	Hanna Massad (Jordan/Gaza/Syria)	\$1,000	\$1,000	\$0	GLOBAL MISSIONS - Congregational Missionary (meaning, congregation-wide awareness and support because of multiple, on-going trips to the Holy Land).
38	Mission & Partner Support	Ahao Vashum	\$0	\$350	(\$350)	GLOBAL MISSIONS - connection to ABC-USA and Calvary. Connection limited to individuals who knew Ahao when he was at Calvary or have traveled to see him. Little "c" congregational missionaries (in terms of individuals who are connected to the missionary but not a congregation-wide connection).
39	Mission & Partner Support	Krieg (Mexico City)	\$0	\$0	\$0	GLOBAL MISSIONS - connection was originally through Brian Henderson. No longer a strong personal connection at Calvary, although he did visit Calvary recently.
40	Mission & Partner Support	Myers (Bulgaria)	\$1,000	\$0	\$1,000	GLOBAL MISSIONS - Congregational Missionary (meaning, congregation-wide awareness and support). Was a 2016 MMP.
41	Mission & Partner Support	Reed (IberoAmerica and the Caribbean)	\$1,000	\$0	\$1,000	GLOBAL MISSIONS - Congregational Missionary (meaning, congregation-wide awareness and support). Was a 2016 MMP.
42	Mission & Partner Support	Bethell (Global Consultant: Human Trafficking)	\$1,000	\$0	\$1,000	GLOBAL MISSIONS - Congregational Missionary (meaning, congregation-wide awareness and support). Was a 2016 MMP.

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43	Mission & Partner Support	Rice (Congo)	\$0	\$350	(\$350)	GLOBAL MISSIONS - Little "c" congregational missionaries (in terms of individuals who are connected to the missionary but not a congregation-wide connection.
44	Mission & Partner Support	Bolick (Chile)	\$0	\$350	(\$350)	GLOBAL MISSIONS - Little "c" congregational missionaries (in terms of individuals who are connected to the missionary but not a congregation-wide connection.
45	Mission & Partner Support	Buttry (Global Consultant: Peace & Jusice)	\$0	\$350	(\$350)	GLOBAL MISSIONS - Little "c" congregational missionaries (in terms of individuals who are connected to the missionary but not a congregation-wide connection.
46	Mission & Partner Support	Family Promise of Greater Denver	\$5,000	\$5,000	\$0	LOCAL MISSION PARTNER - 2017 Congregational Mission Partner
47	Mission & Partner Support	Denver Inner City Parish	\$0	\$5,000	(\$5,000)	LOCAL MISSION PARTNER - 2017 MMP (CMP in 2016)
48	Mission & Partner Support	Jewish Family Service	\$1,000	\$0	\$1,000	LOCAL MISSION PARTNER - 2017 Congregational Mission Partner--was MMP in 2016 (\$1040 collected)
49	Mission & Partner Support	Metro Caring	\$1,000	\$0	\$1,000	LOCAL MISSION PARTNER - 2017 Congregational Mission Partner--was MMP in 2016 (\$1319 collected)
50	Mission & Partner Support	Kentucky Circle Village	\$500	\$0	\$500	LOCAL MISSION PARTNER - 2016 MMP
51	Mission & Partner Support	Habitat for Humanity of Greater Denver (Habitat Helpers)	\$2,000	\$0	\$2,000	LOCAL MISSION PARTNER - Congregational Mission Partner--was MMP in 2016 (\$10,247 collected)
52	Mission & Partner Support	Colorado Council of Churches (CCC)	\$200	\$250	(\$50)	LOCAL MISSION PARTNER - Community Partner
53	Mission & Partner Support	The Interfaith Alliance of Colorado	\$0	\$0	\$0	2017 MMP; 2016 MMP
54	Mission & Partner Support	The Industrial Areas Foundation	\$0	\$0	\$0	2017 MMP; 2016 MMP
55	Mission & Partner Support	ABC-USA: United Mission	\$7,000	\$8,500	(\$1,500)	NATIONAL MISSION PARTNER - Denominational Support
56	Mission & Partner Support	Love Gift	\$500	\$750	(\$250)	NATIONAL MISSION PARTNER - Denominational Support - this was traditionally an offering sponsored by ABW in February. The money is used to support the United Mission Fund of ABC-USA.
57	Mission & Partner Support	Association of Welcoming & Affirming Baptists (AWAB)	\$150	\$250	(\$100)	NATIONAL MISSION PARTNER - Advocacy & Resources
58	Mission & Partner Support	Rainbow Acres	\$0	\$0	\$0	NATIONAL MISSION PARTNER - 2017 MMP

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59	Mission & Partner Support	Family Promise (CBC Expenses)	\$800	\$800	\$0	CALVARY MISSION ORGANIZATION - Still have money from 2016 in a restricted account. Fund used to pay for on-site hosting expenses
60	Mission & Partner Support	Peace, Justice and Mercy	\$150	\$0	\$150	CALVARY MISSION ORGANIZATION - Money for special speakers in any area can come from Congregational Life - "All Ministry Contingency Fund."
61	Mission & Partner Support	American Baptist Women (ABW)	\$500	\$500	\$0	CALVARY MISSION ORGANIZATION - this money supports LOCAL & NATIONAL missions
62	Mission & Partner Support	Bootstraps & Blessings	\$0	\$0	\$0	CALVARY MISSION ORGANIZATION - will be funded through 100% of Safeway & King Soopers Cards
63	Mission & Partner Support	ONESpirit	\$300	\$250	\$50	CALVARY MISSION ORGANIZATION - helps pay for booth at PRIDE parade (\$300)
64	Mission & Partner Support	TOTAL	\$23,100	\$23,950	(\$850)	The total does not include the four ABC offerings and MMP offerings scheduled for specific months in 2017. (Jan - RMMO; Feb - Rainbow Acres; Mar - AFC; May - Interfaith Alliance of CO; June - OGHS; Sept - WMO; Oct. - Industrial Areas Foundation; Nov - DICP). It also does not include the Calvary Family Emergency TRF or special missions giving from December Giving Tree.
65						
66	Music Ministry	Keyboard Maintenance	\$2,000	\$2,000	\$0	(\$90 a tuning) - 2 pianos once a quarter is \$720 / 2 pianos 6x a year = \$1,080 + 2 "extra" tunings for temperature variances
67	Music Ministry	Organ Maintenance & Sound System	\$1,600	\$2,200	\$600	\$400 a tuning/once a quarter -- only need three tunings this year b/c organ inoperable the first quarter ** Sound System added to Line 67 to balance 2016 budget numbers. In 2017 Sound System is moved to worship & arts line 94.
68	Music Ministry	Copyright Fees	\$700	\$700	\$0	fixed expense
69	Music Ministry	Music Library Resources	\$150	\$150	\$0	
70	Music Ministry	Spiritual Element	\$0	\$450	\$450	Included in Ensemble Music (Youth Music is now a GPS class)
71	Music Ministry	Calvary Choir	\$0	\$2,220	\$2,220	Included in Ensemble Music.
72	Music Ministry	Music Support	\$1,500	\$0	\$1,500	Last year's budget was zero because a special gift was given that covered this item.
73	Music Ministry	Choral Scholars	\$0	\$0	\$0	
74	Music Ministry	Ensemble Music	\$2,000	\$0	\$2,000	Now includes all ensemble music (instead of listing groups separately)
75	Music Ministry	Seasonal Events (Christmas/Easter orchestras)	\$0	\$0	\$0	Easter & Christmas productions down-sized. Possibility of funding special orchestras through concerts in the newly renovated sanctuary.

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76	Music Ministry	TOTAL	\$7,950	\$7,720	\$230	
77						
78	Worship & Arts	Communion Elements	\$500	\$750	(\$250)	Stocked up this year on a sale.
79	Worship & Arts	Baptism Supplies	\$100	\$0	\$100	candles & baptismal robe cleaning
80	Worship & Arts	Candles (for all seasons)	\$250	\$450	(\$200)	Christmas Eve, Lent/Easter, altar candles, Christ candles, H&W candles, CTCL candles, etc.
81	Worship & Arts	Advent/Christmas Eve Services	\$200	\$50	\$150	greens, lights, and Advent/Christmas decorations for sanctuary and narthex
82	Worship & Arts	Lent/Holy Week/Easter Services	\$150	\$50	\$100	supplies for Holy Week Prayer stations & Easter Sunday
83	Worship & Arts	Sunday Morning Services	\$250	\$200	\$50	on-going worship supplies, altar displays, reader folders, etc.
84	Worship & Arts	Healing & Wholeness Services	\$200	\$100	\$100	ritual items & leader/musician honorariums
85	Worship & Arts	Weddings	\$0	\$0	\$0	
86	Worship & Arts	Memorial Services	\$750	\$0	\$750	special supplies and unpaid 'fees' for musicians and sound technicians
87	Worship & Arts	Baby Dedications (blanket yarn)	\$0	\$200	(\$200)	Stocked up this year.
88	Worship & Arts	Ordinations and other special blessings and ceremonites	\$150	\$150	\$0	certificates, gifts, supplies, etc.
89	Worship & Arts	Ritual Supplies (restocking)	\$200	\$200	\$0	
90	Worship & Arts	Worship Planning Resources	\$0	\$0	\$0	1-2 new resources per ministerial staff member. Important because expense accounts are reduced.
91	Worship & Arts	Sacred Space Cleaning, Upkeep, & Organizational Supplies	\$200	\$0	\$200	wax remover, protective mats for communion Sundays, wood cleaners, polishing cloths, clergy robe drycleaning, parament drycleaning, parament protective bags, hanging of the greens storage containers, etc.
92	Worship & Arts	Guest Preacher/Worship Leader Honorariums (local)	\$0	\$0	\$0	
93	Worship & Arts	Sound Supplies	\$1,100	\$0	\$1,100	\$300 for batteries; \$600 for cables; \$100 for dongles and adapters; \$100 for mic windscreens
94	Worship & Arts	Sound System	\$4,500	\$0	\$4,500	Includes \$4,370 bid from Logic Integration for 12 new Hearing Assistance Devices; 3 power sequencers; 2 goose neck mics (lectern & pulpit)
95	Worship & Arts	Technology	\$0	\$0	\$0	Includes \$8,000 for A/V (mini-projectors, sound equip, cables, computers)
96	Worship & Arts	Other Available Funds	\$0	\$0	\$0	including Child Acolyte Robes, art exhibits, etc.

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97	Worship & Arts	TOTAL	\$8,550	\$2,150	\$6,400	moved Sound System from Music to Worship & Arts and added Technology and Sound System line items
98						
99	Adult Faith Formation	Church School Curriculum (Judson, Sparks, Augsburg Fortress)	\$1,000	\$1,000	\$0	
100	Adult Faith Formation	G.P.S.	\$0	\$0	\$0	fees for groups if necessary (\$1K if fully funded)
101	Adult Faith Formation	Seasonal Expenses	\$0	\$0	\$0	
102	Adult Faith Formation	Speaker Honorariums	\$0	\$0	\$0	
103	Adult Faith Formation	Retreats / Special Events	\$0	\$0	\$0	if we have a retreat, all costs paid by participants
104	Adult Faith Formation	Leadership Development	\$0	\$0	\$0	
105	Adult Faith Formation	Library Resources	\$500	\$500	\$0	
106	Adult Faith Formation	Other Available Funds	\$0	\$0	\$0	
107	Adult Faith Formation	TOTAL	\$1,500	\$1,500	\$0	
108						
109	Young Adult Ministry	Morning Blend Curriculum & Coffee	\$500	\$500	\$0	
110	Young Adult Ministry	Retreats/Overnights (in town)	\$1,000	\$1,000	\$0	
111	Young Adult Ministry	Outreach/Evangelism	\$600	\$500	\$100	
112	Young Adult Ministry	Printed Materials	\$0	\$0	\$0	
113	Young Adult Ministry	Wild Goose (out of town retreat)	\$0	\$0	\$0	
114	Young Adult Ministry	Other Available Funds	\$0	\$0	\$0	
115	Young Adult Ministry	TOTAL	\$2,100	\$2,000	\$100	
116						
117	Youth Ministry	ABY	\$1,560	\$1,560	\$0	
118	Youth Ministry	Retreats/Overnights	\$1,500	\$1,500	\$0	more money would come from families (\$3,300 if fully funded)
119	Youth Ministry	Church School Curriculum	\$500	\$500	\$0	\$950 if fully funded
120	Youth Ministry	Outreach / Evangelism	\$500	\$500	\$0	
121	Youth Ministry	Special Events	\$600	\$600	\$0	\$1,200 if fully funded
122	Youth Ministry	Pastor's Class (Bibles)	\$300	\$250	\$50	
123	Youth Ministry	Printed Materials	\$0	\$0	\$0	

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124	Youth Ministry	Trip Deposits: three trips (1/3 paid by church)	\$0	\$0	\$0	this amount would need to be fundraised at Calvary (\$9,255 if fully funded)
125	Youth Ministry	Fundraising (In & Out Line)				
126	Youth Ministry	Other Available Funds	\$0	\$0	\$0	
127	Youth Ministry	TOTAL	\$4,960	\$4,910	\$50	
128						
129	Children's Ministry	Church School Curriculum (K 5)	\$755	\$425	\$330	
130	Children's Ministry	Background Checks (est. 10)	\$300	\$300	\$0	
131	Children's Ministry	VBS	\$0	\$0	\$0	
132	Children's Ministry	First Grade Bibles	\$50	\$60	(\$10)	
133	Children's Ministry	Supplies (Office + Craft)	\$200	\$200	\$0	
134	Children's Ministry	Seasonal Student Gifts	\$100	\$100	\$0	
135	Children's Ministry	Church School Curriculum (Nursery)	\$300	\$650	(\$350)	
136	Children's Ministry	Snacks	\$200	\$50	\$150	increased need to feed children on Sunday mornings
137	Children's Ministry	Newborn Welcome Bags (est. 10)	\$150	\$320	(\$170)	
138	Children's Ministry	Other Available Funds	\$0	\$0	\$0	
139	Children's Ministry	TOTAL	\$2,055	\$2,105	(\$50)	
140						
141	Member Care	CareNotes	\$0	\$0	\$0	
142	Member Care	Prayer Shawl Yarn	\$100	\$150	(\$50)	
143	Member Care	Volunteer Appreciation	\$250	\$250	\$0	
144	Member Care	VIP & Senior Ministry	\$250	\$150	\$100	New Vision 20/20 Initiatives
145	Member Care	Stephen Ministry	\$100	\$100	\$0	
146	Member Care	Guest Outreach	\$200	\$0	\$200	Hospitality & materials for the Connections GPS group and reception + other Vision 20/20 initiatives
147	Member Care	New Member Fellowships	\$150	\$100	\$50	Hospitality items
148	Member Care	Hospital/Homebound Gifts (clinging crosses, communion, cards)	\$0	\$0	\$0	stocked up from 2016
149	Member Care	Special Events	\$0	\$0	\$0	New Vision 20/20 Initiatives

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150	Member Care	Memorial Service Reception Hospitality	\$750	\$500	\$250	hostess and reception supplies
151	Member Care	Other Available Funds	\$0	\$0	\$0	
152	Member Care	TOTAL	\$1,800	\$1,250	\$550	
153						
154	Congregational Life	Gathering Sunday	\$0	\$500	(\$500)	
155	Congregational Life	Congregational Meetings/Council	\$250	\$0	\$250	food & supplies for congregational meetings
156	Congregational Life	Reception Hospitality	\$1,000	\$1,000	\$0	
157	Congregational Life	Dinner Dance	\$1,000	\$1,000	\$0	Allows for all money raised to be given to youth & music
158	Congregational Life	Small Group Connecting Events	\$0	\$0	\$0	
159	Congregational Life	Community Events	\$500	\$0	\$500	Example: Events with New Hope Baptist Church
160	Congregational Life	Fun Events	\$0	\$0	\$0	Example: movie nights, fellowship nights, etc.
161	Congregational Life	Coffee	\$750	\$500	\$250	coffee, creamer, sugar, cups, napkins, small group coffee, Sunday morning coffee, office coffee, bottled water. Increased based on 2016 usage.
162	Congregational Life	Linen cleaning	\$100	\$0	\$100	detergent to wash reception linens
163	Congregational Life	Other Available Funds	\$0	\$0	\$0	
164	Congregational Life	All Ministry Contingency Fund	\$1,000	\$0	\$1,000	Any ministry may use for unexpected expenses/events in consultation & consensus with pastoral staff
165	Congregational Life	TOTAL	\$4,600	\$3,000	\$1,600	
166						
167	Communications	Print Publications	\$0	\$350	(\$350)	all in-house printing is in Resource Management
168	Communications	Website	\$5,000	\$5,000	\$0	The cost of professional monthly maintenance for technical support, design, content development, and all else pertaining to the site is \$1,000 per month. This would allow us to do "half with the pros" and half with a CBC volunteer team. This does not include any of the potential costs associated with Vision 20/20 implementation plans.
169	Communications	Graphics	\$1,000	\$0	\$1,000	(5 special seasonal graphics - \$200 each)
170	Communications	Call-Em-All	\$150	\$0	\$150	Robo calls to entire congregation
171	Communications	Calvary Story Videos	\$1,000	\$0	\$1,000	Filming (\$100 a Sunday) & Editing (\$25 an hour)
172	Communications	Stewardship	\$500	\$1,000	(\$500)	Special design/printing costs
173	Communications	E-Volunteer Sign-up Tools	\$250	\$0	\$250	
174	Communications	Social Media	\$250	\$0	\$250	Facebook promos

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175	Communications	E-news	\$0	\$250	(\$250)	
176	Communications	Video Ministry	\$200	\$0	\$200	Filiming & Posting Sunday Sermons (boosting certain videos)
177	Communications	Advertising	\$1,000	\$2,000	(\$1,000)	banners, local/neighborhood ads, etc.
178	Communications	Out of House Printing	\$500	\$0	\$500	printing or special giveaway items for special events (gathering, pride, etc.)
						Includes, adult, young adult, youth, childrens minsties; worship & arts and member care. These line items from 2016 were moved to other areas in
179	communications	Other Ministries	\$0	\$4,000	(\$4,000)	2017 budget.
180	Communications	Other Available Funds	\$0	\$0	\$0	
						2016 budget for communications looked differently than 2017 budget items. 2016 budget for communications was \$12,600 . 2016 budget was put here for comparison purposes and for balancing only.
181	Communications	TOTAL	\$9,850	\$12,600	(\$2,750)	
182						
						The Reserve will be funded with income from building use fees. Note that anticipated income from Bldg. Use Fees is \$48,000. \$5,000 of the \$48,000 is designated in the Resource Management budget for items such as general supplies. The remaining \$43,000 is in this Reserve. To the extent possible, the anticipated use of these funds would be for items such as compressors and/or boiler upgrades in 2017, routine carpet cleaning and sacred space care, sprinkler system (\$4,000), parking lot repair (\$65,000), storm drain replacements under driveway (\$16,000), HVAC Air Compressor (\$5,000), air handler/conditioner in youth lounge (\$14,000), control/monitoring system for air handlers (\$30,000).
183	Reserve	TOTAL	\$43,000	\$0	\$43,000	
184						
185	TOTAL EXPENSES	All Ministry Areas	767,769	\$800,825	(\$33,056)	
186						
187	INCOME	Ordinary Income--2017 Financial Plan	2017 Projected	2016 Projected	Difference	NOTES
188		2017 Commitment Cards	\$626,542	\$614,163	\$12,379	Includes 171 EUT 2017 Commitment Cards.
189		Writeoff for Unpaid Commitments	(\$25,000)	(\$25,000)	\$0	
190		Total Commitments	\$601,542	\$589,163	\$12,379	
191						

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192		Non Pledged Tithes and Offerings	\$87,500	\$140,355	(\$52,855)	2016 non pledged tithes and offerings was budgeted as \$131,255 plus loose offerings of \$5,000 plus seasonal offerings of \$4,000. 2017 budget includes \$5,700 loose offerings and \$1,800 seasonal offerings.
193						
194		Other Gifts	\$18,827	\$35,000	(\$16,173)	TRF \$10,400 + TRF \$8,427.25 given for staff salaries for 2017
195						
196		Total Non-Pledged Gifts	\$106,327	\$175,355	(\$69,028)	
197						
198		Distribution from Endowment	\$12,000	\$12,000	\$0	Based on 4% annual distribution of the average value of the entire fund over the previous three years.
199						
200		Facility Use Fees	\$48,000	\$25,000	\$23,000	Expected amount from Building Rentals under contract as of the beginning of 2017.
201						
202		TOTAL INCOME	All Income Line Items	\$767,869	\$801,518	(\$33,649)
203						
204		TOTAL INCOME MINUS TOTAL EXPENSES		\$100	\$693	(\$593)